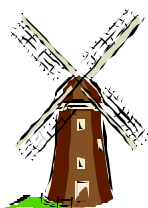


NORTHERN SAN DIEGO COUNTY LEGAL PROFESSIONALS ASSOCIATION

6th ANNUAL EDUCATION SEMINAR and ANNUAL MEMBERSHIP DRIVE



Saturday, April 17, 2004



**OLYMPIC RESORT HOTEL & SPA
6111 EL CAMINO REAL, CARLSBAD, CALIFORNIA 92009**

Registration and Coffee - 8:15 a.m. to 8:30 a.m.

<p>8:30 a.m. 10:00 a.m. LAW OFFICE ADMINISTRATION</p> <p>Topic: Ethics in the Law Office</p> <p>Speaker: Carol Leffler, CML Consulting Professional Practice Administration, UCSD Extension Program</p>	<p>8:30 a.m. - 10:00 a.m. CRIMINAL LAW</p> <p>Topic: Crime Scene Investigation</p> <p>Speaker: Shirl Tyner Crime Scene Evidence Technician Oceanside Police Department</p>
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Registration and Coffee/Pastries – 10:00 a.m. to 10:15 a.m.

<p>10:15 a.m. - 11:45 a.m. PROBATE – ESTATE PLANNING</p> <p>Topic: Round Table Discussion – All your questions answered on forms, pleadings and filings</p> <p>Speaker: Vickie DeYoung, Senior Probate Examiner Vista Courthouse</p>	<p>10:15 a.m. - 11:45 a.m. FAMILY LAW</p> <p>Topic: Maximizing the Business Valuation Process</p> <p>Speaker: Sandra L. Popescu, CPA, CVA, CDS ProData Financial Services</p>
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Cost: \$25.00 per class or \$45.00 for two classes

Make Checks Payable to NSDCLPA to be received by April 10, 2004

To: Elaine Leffler, c/o Susan Stricklin Wilson, 416 Second Street, Encinitas, CA 92024

Registration on the day, if space available - Questions? Call Elaine Leffler (760) 942-1278

Name: _____ Tel No.: _____ Fax No. _____

Law Firm: _____ E-mail: _____

Class:	Law Off. Admin (____)	Criminal Law (____)	Total Enclosed
	Family Law (____)	Probate/EP (____)	\$_____

Northern San Diego County Legal Professionals Association, a local association of LEGAL SECRETARIES INCORPORATED, a nonprofit, mutual benefit corporation, and approved provider, and certify that these workshops have been approved for MCLE/CLE credit of 1.5 hours each by the State Bar of California. One and one-half hour California Certified Legal Secretary credit is available for each of these seminars. These workshops also meet the standard required for mandatory continuing legal educations for paralegals and legal assistants. (Business and Professions Code section 6450(d))

Legal Secretaries, Incorporated

Thank you to the following for distribution of this flyer: Active Legal Service, Junes Attorney Service, Knox Attorney Service, Leggs Legal Support, North County Attorney Service, North County Bar Association, San Diego LSA, The Affiliates

ADVANTAGES OF MEMBERSHIP IN LSI
and
NORTHERN SAN DIEGO COUNTY LEGAL PROFESSIONALS ASSOCIATION

LSI provides educational, professional, and personal development information to legal support staff throughout the state of California in the following areas:

CONTINUING EDUCATION - Many educational opportunities are available to members (and non-members, for a nominal fee) throughout California.

- ?? Monthly educational programs and newsletters provided by each local association.
- ?? A general educational program at each LSI quarterly conference free to anyone wishing to attend. Topics vary among specialized areas of law, ethics, law office products and management, and personal development. Details regarding current programs can be found on our Home Page by clicking on "Educational Programs".
- ?? Six Legal Specialization section seminars are presented at each LSI quarterly and annual conference free to LSI section members and at a reduced cost to non-section members. For more details click on Legal Specialization Sections on our Home Page.
- ?? Many local associations offer study groups for anyone interested in preparing to take the California Certified Legal Secretary (CCLS) examination. Information on the CCLS examination can be found on our Home Page, and information on local study groups can be obtained from the president the local association.

These programs are designed to provide current material and educational tools to enable law office support staff to remain abreast of changes in the law in general, as well as in their respective areas of practice.

PUBLICATIONS - LSI through The Rutter Group publishes two books, *The LSI Legal Professional's Handbook* and *The Law Office Procedures Manual*. Information regarding these publications and membership discounts, where applicable, is available on our home page by clicking on "Publications". The Legal Secretary is mailed to members quarterly at no charge. It contains timely articles written by attorneys and others employed in the legal field.

BENEFITS - There are many benefits (medical, dental, pension, credit unions, car rental discounts, etc.) available to members. Information regarding these benefits can be found on our Home Page by clicking on "Benefits".

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CONTINUING EDUCATION FOR PARALEGALS / LEGAL ASSISTANTS

Business & Professions Code § 6450(d) "All paralegals (legal assistants) shall be required to certify completion every three years of four hours of mandatory continuing legal education in legal ethics. All continuing legal education courses shall meet the requirements of Section 6070. Every two years, all paralegals (legal assistants) shall be required to certify completion of four hours of mandatory continuing education in either general law or in a specialized area of law. Certification of these continuing education requirements shall be made with the paralegal's / legal assistant's supervising attorney. The paralegal / legal assistant shall be responsible for keeping a record of the paralegal's certifications.

For Membership Information Contact
Sheli Kerkering, Vice President and Membership Chair
(760) 427-4766